

10 January 2023

## Online Parents Evening 17 January 2023

Dear Parent/Carer

Outwood Academy City Fields runs 3 Parents Evenings a year the focus of which is identified below:

- Parents Evening one - Year 10 and Year 11
- Parents Evening two - Year 7, 8 and 9
- Parents Evening three - Students who have been requested to attend

Parents Evening two will take place Tuesday 17 January 2023 and will cover all subjects. Subject teachers will be able to update you on their current progress, areas of knowledge and skills your child has mastered. Teachers will set targets and areas for development and offer advice on what would help them to achieve their full potential. Anyone can book an appointment but subject teachers will be writing in your child's planner if they wish to speak with you regarding concerns they may have.

The academy previously introduced a new online appointment booking system. This allows you to choose your own appointment times with the teachers and you will receive an email confirming your appointment(s). The appointment(s) will be conducted virtually. **These appointments will not take place at the academy.** There is no need to download an app as you can access all appointments through your web browser on a phone or tablet.

The appointment booking system will open on Tuesday 10 January 2023 and will close on the day of the event at 9am. Should you wish to make any changes after this time please contact the academy via the email - [enquiries@cityfields.outwood.com](mailto:enquiries@cityfields.outwood.com)

Please visit <https://oacf.schoolcloud.co.uk/> to book your appointments. A short guide on how to make and attend appointments is attached and can be found here: [How to attend appointments over video call - SchoolCloud Parents](#). To login you will need your child's name and date of birth.

If you do not have access to the internet, need the short guide printing, or would just like some additional support please do not hesitate to contact us at [enquiries@cityfields.outwood.com](mailto:enquiries@cityfields.outwood.com).

Yours faithfully



Mrs H Steele  
Assistant Principal