

8 April 2024

Parents Evening 16 April 2024

Dear Parent/Carer

Outwood Academy City Fields runs 3 Parents Evenings a year the focus of which is identified below:

- Parents Evening one - Year 10 and Year 11
- Parents Evening two - Year 7, 8 and 9
- Parents Evening three - Invitation only

Parents Evening three will take place Tuesday 16 April 2024 and will cover all subjects. Subject teachers will be able to update you on their current progress, areas of knowledge and skills your child has mastered. Teachers will set targets and areas for development and offer advice on what would help them to achieve their full potential.

The academy previously introduced a new online appointment booking system. This allows you to choose your own appointment times with the teachers and you will receive an email confirming your appointment(s). The appointment(s) will be conducted in school. **You should sign in at reception when you arrive on Tuesday 16 April and you will be directed to the rooms where your appointments are.** You will receive an email from School Cloud if you are invited to make appointments.

The appointment booking system will open on Tuesday 9 April and will close the day before the event at 4pm. Should you wish to make any changes after this time please contact the academy via the email - enquiries@cityfields.outwood.com

Please visit <https://oacf.schoolcloud.co.uk/> to book your appointments.

If you do not have access to the internet, need the short guide printing, or would just like some additional support please do not hesitate to contact us at enquiries@cityfields.outwood.com.

Yours faithfully



Mrs K Senior
Vice Principal