

20 June 2023

Dear Parent/Carer

Outwood Academy City Fields

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Principal: Mrs Michelle Colledge-Smith

Re: Praise Event and Consequences Updates

As the end of the summer term approaches, I wanted to take this opportunity to inform you about an upcoming praise event and share some important updates regarding our school's policies and procedures.

Praise Event:

We are thrilled to announce that we will be hosting a praise event on Monday 17 July, to celebrate the achievements of our students. Students will get the opportunity to be involved in an inflatable obstacle course that will be set up in school. To be eligible to attend, students must meet the following criteria:

- Great Attendance (95%+)
- No Suspensions
- No Directed Time to Another School
- Good Behavior in and around the academy
- Good Effort Grades in Praising Stars

We encourage all students to strive towards meeting these criteria. However, for those who have not yet met them, there is still an opportunity to attend the praise event. Over the next four weeks, if your child fulfills the criteria, they could win a golden ticket from their Learning Manager and be eligible to join the event.

Amendments to Consequences System:

In an effort to maintain a positive learning environment, we have made some changes to how we apply our consequences. It is important for you to be aware of these changes:

- Late to Lesson: Students have three minutes to move between lessons. Any student who arrives
 late to a lesson without a valid reason will receive a 30-minute after-school detention on the same
 day.
- Mobile Phones: Our school maintains a phone-free policy. If a student's phone is seen or heard in their pocket, it must be handed over. However, there has been a change regarding phone retrieval. Students will now be able to collect their phones at the end of the day. Nevertheless, they will receive a C4a sanction. Please note that the phone can only be collected once any after-school sanctions have been completed. Failure to comply with the phone handover policy may result in isolation and possible further sanctions.
- **Jewellery & Uniform:** We have some specific guidelines regarding jewellery and uniform:
 - Skirts: Students may wear Outwood skirts or the approved skirts detailed in the letter sent in December. Further uniform guidance is attached to this letter.

Outwood Grange Academies Trust, a company limited by guarantee registered in England and Wales with company number 06995649.

Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WFI 2PF.

VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

A list of Directors' names is open to inspection at our registered office.

- Jumpers: Jumpers must be plain black "V necks" and are optional. They are not a replacement for blazers.
- **Shoes:** Plain black shoes are permitted; trainers are not allowed.
- Please note that the only jewellery allowed in school is a wrist watch. All other jewellery, including
 nose, ear and oral piercings, must be removed. Oral piercings, in particular, pose a health risk.
 However, we have made a change to allow clear plastic retainers for ears and nose. Students are
 responsible for obtaining these retainers, and they must still be removed for PE/Dance classes.
- Any jewellery or uniform violation seen after tutor time must be handed over to a member of staff, they will be delivered to reception where students can collect once they have completed their detention. Refusal to comply will result in isolation until the items are handed over, and a C4a detention will be given.

Finally, I would like to inform you that all students have been checked to ensure they have a planner. It is their responsibility to keep this planner, as it will be used for permission to use the toilet during lesson time, homework and communication with home. Students who needed it have also been provided with a pen and pencil. It is their responsibility to look after these items, as we will not be replacing them.

We believe that these updates will contribute to maintaining a safe and conducive learning environment for all students. We kindly request your support in reinforcing these policies at home to ensure consistency between school and home expectations.

Thank you for your continued cooperation and partnership in your child's education. If you have any questions or concerns regarding these updates, please do not hesitate to contact us. We look forward to celebrating the achievements of our students at the upcoming praise event.

Yours sincerely,

Ben Barnes Vice Principal